



Institute of
Internal Auditors
Malaysia

2026 FROM FINDING TO IMPACT: MASTERING AUDIT REPORTS AND PRESENTATIONS DRIVE MANAGEMENT AND BOARD ACTION

IIAM
PUBLIC
SERIES



ADMINISTRATIVE DETAILS

TARGET AUDIENCE	LEVEL III-IV
MEMBER'S FEE	RM2,916.00 All Fees is inclusive of 8% SST
NON-MEMBER'S FEE	RM3,348.00 All Fees is inclusive of 8% SST. <i>EARLY BIRD FEE 10% discount for registration received one (1) month prior to respective workshop dates</i>
DATE	6 & 7 October 2026
TIME	9:00 am – 5:00 pm (Registration will be on Day 1 at 8.30 am)
DELIVERY MODE	Physical Class
LOCATION	Kuala Lumpur
PROGRAMME CODE	2026/KL73
TRAINER	Santosh Govind
CPD POINTS	16

Disclaimer

This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.

PROGRAM OVERVIEW

This intensive two-day masterclass closes the gap between the quality of your audit work and the impact it produces. You will write differently. You will present differently. You will leave with the specific techniques that turn a report that gets noted into a report that drives board action and a presentation that is remembered long after the meeting ends.

PROGRAMME OUTCOMES

- Write executive summaries that busy directors actually read.
- Present findings with confidence and authority.
- Handle pushback from management and Audit Committees.
- Create findings that are difficult to defer or ignore.
- Develop boardroom-ready communication skills.

WHO SHOULD ATTEND?

Team Leaders, Internal Audit Managers, Senior Managers, Aspiring CAEs & CAEs

"The gap between audit effort and audit impact is almost always a communication gap not a fieldwork gap."



OUTLINE

Day 1 – Transforming Audit Reports into Board Action

Module 1: Why Brilliant Audit Work Gets Ignored

Understand why technically correct reports fail to gain traction and learn how influential audit leaders communicate differently.

Module 2: Writing Through the Eyes of the Board

Learn how Audit Committee Chairs, CEOs and CFOs read reports and tailor messages to their priorities.

Module 3: The Executive Communication Formula

Apply the Pyramid Principle to produce concise, compelling executive summaries and reports.

Module 4: From Observation to Obligation

Craft findings, root causes and recommendations that compel management action.

Day 2 – Presenting with Authority and Influence

Module 5: The 15-Minute Audit Committee Presentation

Build presentations that focus attention on the most critical risks and decisions.

Module 6: Standing Your Ground

Manage resistance from executives and directors while maintaining credibility.

Module 7: Speaking Like a Trusted Advisor

Develop executive presence, influence and confidence expected of future CAEs.

Module 8: The Audit Committee Challenge

Participate in a realistic boardroom simulation and receive structured feedback.

What Makes This Programme Different?

Most audit communication courses teach writing skills. This programme teaches boardroom influence through practical exercises, real-world audit scenarios, role plays, report rewrites and a live Audit Committee simulation.

ABOUT THE TRAINER

SANTOSH GOVIND MBA, CIA, CPA(M), HRDC-AC, ESG (IIA)

Santosh Govind holds a Master of Business Administration (MBA) from the Federation University Australia (formerly University of Ballarat). He is a Certified Internal Auditor (CIA) conferred by the Institute of Internal Auditors, a Certified Public Accountant (CPA) from the Malaysian Institute of Certified Public Accountants (MICPA), an HRD Corp Accredited Trainer, and a holder of the ESG Certificate from the Institute of Internal Auditors.

He is an active member of the Malaysian Institute of Accountants (MIA), MICPA, IIA Malaysia, and the Institute of Corporate Directors Malaysia (ICDM).

With over 38 years of professional experience, Santosh is a highly accomplished leader in internal audit, governance, risk management, finance, and external audit. He has served for more than 20 years as Chief Audit Executive in leading Malaysian public-listed corporations, including Eco World Group and S P Setia Berhad, where he worked closely with C-Suite executives and Board Audit Committees in strengthening governance and risk oversight frameworks.

Earlier in his career, he spent four years with KPMG, delivering governance, risk management, and internal control advisory services to various listed entities. He also brings close to five years of experience in corporate finance leadership roles, having served as Financial Controller and Finance Manager across different organisations, alongside seven years of external audit experience. Beyond his corporate roles, Santosh is an active speaker, trainer, and moderator at professional platforms, contributing thought leadership in governance and risk management.

He previously served in multiple leadership capacities within the Institute of Internal Auditors Malaysia, including Board Member, Vice President, Executive Committee Member, Chairman of the Certification and Academic Relations Committee, and Chairman of the Professional Development Committee.



REGISTRATION FORM

Are you claiming under HRDC SBL Khas?

☐ Yes ☐ No

COURSE DETAILS

Course Title 2026 From Finding to Impact: Mastering Audit Reports and Presentations Drive Management and Board Action

Course Code 2026/KL73 Course Date(s) 6 & 7 October 2026

DELEGATE 1

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender ☐ Male ☐ Female Race _____

Mobile No. _____ Email Address _____

☐ Member ☐ Non-Member Membership No. (only applicable for members) _____

Dietary Preferences ☐ Vegetarian ☐ Non-Vegetarian

DELEGATE 2

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender ☐ Male ☐ Female Race _____

Mobile No. _____ Email Address _____

☐ Member ☐ Non-Member Membership No. (only applicable for members) _____

Dietary Preferences ☐ Vegetarian ☐ Non-Vegetarian

If you are sending more than 2 delegates, kindly send the delegates details in an Excel File format.

CORPORATE DETAILS (only applicable for corporations)

☐ Corporate Member Corporate Membership No: _____

☐ Corporate Non-Member

CONTACT DETAILS

Organisation Name _____ Company Registration No. _____

Mailing Address _____

Contact Person _____ Designation _____

Telephone _____

Fax _____ Email Address _____

BILLING DETAILS

☐ please tick if billing details are the same as contact details.

Contact Person _____ Designation _____

Billing Address _____

Telephone _____ Fax _____

Email Address _____

For non-member, would you like to be contacted to know more about IIA Membership programme? ☐ Yes ☐ No

ENQUIRY & REGISTRATION

1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia
Tel: +603 2181 8008 ext 210/211/212/213 Fax: +603 2181 1717 Email: training@iiam.com.my Website: www.iiam.com.my

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REGISTRATION FORM



Institute of
Internal Auditors
Malaysia

PAYMENT DETAILS

Payment Details	Member Rate (per person) for KL-code related courses	Non-Member (per person)	8% SST	Total with SST
Fee (per pax) RM				
No. of pax				
Subtotal				

All registrations **MUST** be accompanied with full payment. Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the terms and conditions contained therein. (Please tick (✓) the chosen method)

☐ Enclosed is a cheque/bank draft no. _____ for the sum of RM _____ payable to
THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA

☐ LOCAL PAYMENTS BY CHEQUE / INTERBANK GIRO

All payments should be crossed and made payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Bank Details: United Overseas Bank (M) Bhd. USJ Taipan Branch, No.7, Jalan USJ 10-1, USJ Taipan Triangle, 47620 UEP Subang Jaya, Selangor
Account No.: 165-301-514-9 Bank Swift Code: UOVBMKYL

☐ OVERSEAS PAYMENTS BY WIRE TRANSFER (USD only)

Beneficiary: **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Address: 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Beneficiary's Bank: STANDARD CHARTERED BANK MALAYSIA BERHAD

Beneficiary's Bank Address: Level 18, Menara Standard Chartered, No.30 Jalan Sultan Ismail, 50250 Kuala Lumpur

Account No.: 312-170-024-235 Bank Swift Code: SCBLM-YK-XXXX

All wire transfer payments should include USD\$30.00 (overseas) and RM25.00 (local) for wire transfer processing fee. For GIRO, please include RM1.00 as bank charges.
(Please fax the bank-in slip to +603 2181 1717 or email to training@iiam.com.my)

☐ CREDIT CARD

I hereby authorise **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA** to charge to my credit card. to the value of

RM _____ Card Type: ☐ VISA ☐ MASTER

Card Number:

Expiry Date: _____ Cardholder's Name _____

I understand that any amount drawn from my credit card will first be cleared with the credit card authorisation facility.

Signature (As per credit card) _____ Date _____

TERMS & CONDITIONS

FEE

- Fee is payable to "THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA". Please state your name, payment advice number, phone number and Workshop Code number at the back of the cheque/bank in slip. Admittance will only be permitted upon receipt of full payment
- The fee covers a copy of course material*, lunches, refreshment, and Certificate of Attendance.
- Full payment is to be made before the date of the course. Fee is inclusive of 8% SST.
- Walk-in delegates will only be allowed if full payment is made, subject to the availability of the seat.
- This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.

HUMAN RESOURCE DEVELOPMENT CORPORATION (HRDC) SBL KHAS CLAIM(S) [APPLICABLE TO HRDC SBL KHAS CLAIMABLE COURSE(S) ONLY]

- Claimants are fully responsible:
 - To provide IIA Malaysia with the HRDC grant approval notification (letter or email) minimum 7 working days before the commencement of the course(s).
 - To provide IIA Malaysia with Letter of Undertaking (LOU) for full settlement of the course fees if grant approval notification is received from HRDC prior to the commencement of the course(s).
 - To adhere to all terms and conditions set by HRDC (i.e., full attendance of the courses).
 - For timely completion and submission of all required HRDC documents as per their requirement.
 - To follow up and respond to any queries from HRDC and attain the approval of grant claim(s) within 60 days from the completion of the course(s). If no grant claim approval is attained within 60 days, claimants are responsible to arrange for an immediate full settlement of the course fee(s). Should a late approval is attained post the full settlement, IIA Malaysia will arrange for the reimbursement accordingly based on the approved grant claim.
- The HRDC Grant Approval Amount falls within the purview of HRDC. IIA Malaysia is obligated to adhere to the HRDC procedure and permissible cost matrix. In the event that the approved amount is less than the total training cost, the participant or attending corporate entity is required to cover the remaining balance.

CANCELLATION

- Upon registering, participant(s) are considered successfully enrolled in the course. Should participant(s) decide to cancel/transfer their registration, a cancellation/ transfer policy shall be applied as follows.
 - a) Written cancellations should be received by 14 working days before the workshop date to get the refund.
 - b) Written cancellations should be received by 7 working days before the workshop date to get a partial refund after deduction of 50% administrative charge. Unpaid registrations will also be liable for 50% administrative charge.
 - c) Written cancellations/no-show on the day of the workshop.
 - No refund will be entertained.
 - Unpaid registrations will also be liable to full payment of the registrations fee. Partial cancellation is not allowed.
 - d) You can substitute an alternate delegate(s) if you wish to avoid cancellation charges. Any differences in fees will be charged accordingly.

RESERVATION

- The Institute reserves the right to make changes to the venue, date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- The Institute reserves the right to utilize any recordings or photographs taken during the delivery of the course(s) for marketing and advertising purposes.
- The Institute is not responsible for the action, advice or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Certificates of Attendance will be issued an "E-certificate" via email. For this purpose, it is COMPULSORY to fill in the email address clearly. Certificate will only be given to participant who attended the session in full.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.

DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). The Institute of Internal Auditors Malaysia (IIA Malaysia) hereby inform you that your personal data will be processed, retained and used by IIA Malaysia in relation to this Workshop. Your personal data may also be retained and used by IIA Malaysia to market and promote other training programmes conducted by IIA Malaysia.

DISCLAIMER

The Institute of Internal Auditors Malaysia (IIA Malaysia) reserves the right to change the speaker(s), date(s) or to cancel workshop(s) should circumstances beyond its control arise. IIA Malaysia also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. IIA Malaysia is not responsible for any incidental cost of participants (i.e. return flights, accommodation and etc) due to changes or cancellation of course(s). Upon submitting the registration form, you are deemed to have read and accepted the terms and conditions.

* Subject to approval of the proprietor.

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