



Institute of
Internal Auditors
Malaysia

2026 ESSENTIAL KNOWLEDGE ELEMENTS OF GRC, ACCOUNTING AND FINANCE FOR INTERNAL AUDITORS

IIAM
PUBLIC
SERIES

PROGRAM OVERVIEW

This 3-day highly interactive and practical workshop was developed by a Certified Professional Trainer of the Malaysian Institute of Management. The contents of this workshop were drawn from past experiences of the Workshop Leader gained as Plant Accounting and Finance Manager of a major engineering firm; Group General Manager, Corporate Services of a public-listed conglomerate; Vice-President, Finance of the largest public-listed petrochemical company; and, as Senior Academic in Accounting and Finance on the MBA Programmes of a few renowned foreign university business schools in Malaysia notably the Manchester Business School; Bath School of Management; and, Cranfield School of Management, all from the U.K.

Internal auditors may have accounting and finance related qualifications but lack hands-on experience in accounting and finance roles. Thus, internal auditors need guidance if they wish to audit the accounting and finance function. Some internal auditors may aspire to move into accounting and finance roles after gaining some experience in internal audit. It is with these internal audit professionals in mind that this workshop was written, developed and offered to them in Malaysia.

This workshop also aims to enhance the knowledge of corporate governance, risk management, internal controls, accounting and finance among participants who aspire to become more proficient in the use of the language of business and the corporate world.

Day 1 covers corporate governance, risk management and internal controls; financial accounting, and includes topics such as accounting world, accounting cycle, types of business entity, concept of limited liability, appraisal of financial performance, and financial reporting.

Day 2 stresses more on the importance of management accounting, and includes topics such as the CVP profit planning model, the application of marginal costing techniques in business decision making, budgetary planning and cost control techniques.

Day 3 provides guidance on business finance, and includes topics such as sources of business finance, time value of money and investment appraisal techniques, making it a Mini-MBA program in GRC, Accounting and Finance.

ADMINISTRATIVE DETAILS

TARGET AUDIENCE	LEVEL I-III
MEMBER'S FEE	RM3,294.00 All Fees are inclusive of 8% SST
NON-MEMBER'S FEE	RM3,834.00 All Fees are inclusive of 8% SST. <i>EARLY BIRD FEE at 10% discount for registration received one (1) month prior to respective workshop dates</i>
DATE	27, 28 & 29 October 2026
TIME	9:00 am – 5:00 pm (Registration will be on Day 1 at 8.30 am)
DELIVERY MODE	Physical Class
LOCATION	Kuala Lumpur
PROGRAMME CODE	2026/KL71
TRAINER	Stanley O. N. Yap
CPD POINTS	24

Disclaimer

This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.



OBJECTIVES

Upon completion of this workshop, participants should be able to:

- Enhance his/her understanding of the basic principles of corporate governance
- Know the Bursa Malaysia Securities Berhad's Listing Requirements with regard to corporate governance
- Gain an awareness and enhance his/her knowledge and understanding of risk management
- Understand how company directors may develop and design their approach to managing risks
- Comply with the Bursa Malaysia Securities Berhad's Listing Requirements with regard to risk management
- Know the origin and components of the COSO Control Model
- Gain an awareness of the concept and importance of internal control
- Know the statutory and regulatory requirements for internal control
- Know more about the accounting world
- Gain an awareness of the accounting cycle
- Know the types of business entity and their attendant requirements in Malaysia
- Understand the concept of limited liability and know its historical perspective
- Know the main types of registered company, share capital and dividend
- Appreciate the difference between executive and non-executive directors and their entitlement
- Appraise the financial performance of companies using analytical techniques
- Read and understand financial statements of companies
- Comply with the statutory and regulatory requirements of financial reporting
- Appreciate the key objective of management accounting
- Know the various types of information that a management accountant could provide and their attendant uses
- Understand the break-even model
- Appreciate the nature of CVP profit planning model and its practical applications
- Use marginal costing techniques to enhance business decision making
- Gain an awareness of the various sources of finance available to companies
- Understand the various aspects of time value of money
- Use the compounding technique to calculate future value of money
- Apply the discounting technique to compute present value of money
- Prepare loan amortization schedules
- Compile interest factor tables for use in investment appraisal
- Apply the discounting technique to evaluate projects

TRAINING METHODOLOGY

This will be in the form of lectures, class exercises, real-life case studies, and small group discussions.

COURSE OUTLINE

- Meaning of governance, definitions of corporate governance, importance of corporate governance and key objectives of corporate governance
- Regulatory requirements of corporate governance
- Knowledge elements of risk management
- Definitions of risk and risk management, drivers of key risks
- The risk management process
- Regulatory requirements of risk management
- Definitions of internal controls and internal control frameworks
- Statutory and regulatory requirements of internal control
- An introduction to financial accounting
- The accounting world and accounting cycle
- Accounting for limited liability companies
- Analytical techniques for evaluating financial performance
 - Trend analysis
 - Vertical analysis
 - Horizontal analysis
 - Ratio analysis
- Statutory and regulatory requirements of financial reporting.
- An introduction to management accounting.
- Profit planning using the CVP Model.
- Marginal costing technique and its practical applications
 - Sales mix analysis
 - Plant closure
 - Product dropping
 - Special order
 - Make or buy



- Management control systems
 - Types of budgeting technique
 - Use of budget in planning and control
 - The budgeting cycle
 - Sales forecast
 - Marketing plan
 - Comprehensive plan
 - Control measures
 - Responsibility reporting
 - Setting standards
 - Budget variance analysis
- An introduction to business finance
 - Sources of business finance
 - Long term
 - Medium term
 - Short term
 - Time value of money
 - Investment appraisal techniques
 - Accounting rate of return
 - Pay back/discounted pay back
 - Net present value
 - Internal rate of return

ABOUT THE TRAINER

STANLEY O. N. YAP

Stanley O. N. Yap was trained by and qualified with Peat, Marwick, Mitchell & Co., U.K., then one of the Big-Eight international firms of Chartered Accountants in the U.K. Subsequently he graduated from the University of Bradford Management Centre, the oldest business school in the U.K., with a Master's degree in Business Administration.

Apart from being a Chartered Accountant, registered with the Malaysian Institute of Accountants; a Malaysian Certified Public Accountant; a Fellow Chartered Certified Accountant, U.K.; Stanley also holds a Post-graduate Diploma in Marketing awarded by the Chartered Institute of Marketing in the U.K. He was a Member of the Chartered Institute of Marketing, U.K.; the Association of MBA Executives Inc., U.S.A.; the American Institute of Management; the Malaysian Institute of Directors; the Malaysian Institute of Management; and, the Malaysian Institute of Human Resource Management before venturing into the academia.

Stanley is the Founding President of the Institute of Internal Auditors (IIA) Malaysia. He is one of the few recipients of the prestigious award of F.I.I.A. from the IIA Malaysia for his invaluable contributions to the Institute and the internal auditing profession in Malaysia. He is also a Certified Internal Auditor, a post-graduate professional qualification awarded by the Institute of Internal Auditors Inc., U.S.A.

Stanley has over forty years of senior leadership experience in accounting, auditing, finance, human resource, marketing, operations and consulting. He was Chief Internal Auditor of the largest public-listed petrochemical group in Southeast Asia. Prior to that he was the Group General Manager, Corporate Services of a public-listed conglomerate; Head of Internal Audit of Boustead Holdings Berhad, a 198-years old public-listed conglomerate; and, the oldest foreign bank in Malaysia. These conglomerates have interests in financial services, plantations, oil and gas, property development, construction, manufacturing, engineering, trading, retailing, travel and tour, shipping, advertising, security, marketing and distribution, leisure, food and beverage, international operations and education.

In Operations, Sales, and Marketing, Stanley was Group Chief Operating Officer of a public-listed company on the main board; and, Chief Operating Officer of a Multi-Level Marketing Company in Malaysia for over six years.

In consulting, Stanley was previously the Chief Executive Officer of a firm that specialises in Corporate Governance, Risk Management, Business Process Re-engineering and Internal Audit Consulting Services. Apart from managing the consulting firm, Stanley also served a public-listed company as Chairman of its Audit and Nominating Committees for a few years.

Stanley will impart his knowledge and share his experiences gained over the years as Chairman of Audit Committee; Chief Internal Auditor; Group Chief Operating Officer in various industries; Plant Accounting and Finance Manager, and as Senior Academic in Accounting and Finance of a few renowned foreign university business schools with participants of this programme. (Please refer to www.linkedin.com/in/stanley-o-n-yap-487ab047 for details)



REGISTRATION FORM

Are you claiming under HRDC SBL Khas?

☐ Yes ☐ No

COURSE DETAILS

Course Title 2026 Essential Knowledge Elements of GRC, Accounting and Finance for Internal Auditors

Course Code 2026/KL71 Course Date(s) 27, 28 & 29 October 2026

DELEGATE 1

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender ☐ Male ☐ Female Race _____

Mobile No. _____ Email Address _____

☐ Member ☐ Non-Member Membership No. (only applicable for members) _____

Dietary Preferences ☐ Vegetarian ☐ Non-Vegetarian

DELEGATE 2

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender ☐ Male ☐ Female Race _____

Mobile No. _____ Email Address _____

☐ Member ☐ Non-Member Membership No. (only applicable for members) _____

Dietary Preferences ☐ Vegetarian ☐ Non-Vegetarian

If you are sending more than 2 delegates, kindly send the delegates details in an Excel File format.

CORPORATE DETAILS (only applicable for corporations)

☐ Corporate Member Corporate Membership No: _____

☐ Corporate Non-Member

CONTACT DETAILS

Organisation Name _____ Company Registration No. _____

Mailing Address _____

Contact Person _____ Designation _____

Telephone _____

Fax _____ Email Address _____

BILLING DETAILS

☐ please tick if billing details are the same as contact details.

Contact Person _____ Designation _____

Billing Address _____

Telephone _____ Fax _____

Email Address _____

For non-member, would you like to be contacted to know more about IIA Membership programme? ☐ Yes ☐ No

ENQUIRY & REGISTRATION

1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia
Tel: +603 2181 8008 ext 210/211/212/213 Fax: +603 2181 1717 Email: training@iiam.com.my Website: www.iiam.com.my

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REGISTRATION FORM



Institute of
Internal Auditors
Malaysia

PAYMENT DETAILS

Payment Details	Member Rate (per person) for KL-code related courses	Non-Member (per person)	8% SST	Total with SST
Fee (per pax) RM				
No. of pax				
Subtotal				

All registrations **MUST** be accompanied with full payment. Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the terms and conditions contained therein. (Please tick (✓) the chosen method)

☐ Enclosed is a cheque/bank draft no. _____ for the sum of RM _____ payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

☐ LOCAL PAYMENTS BY CHEQUE / INTERBANK GIRO

All payments should be crossed and made payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Bank Details: United Overseas Bank (M) Bhd. USJ Taipan Branch, No.7, Jalan USJ 10-1, USJ Taipan Triangle, 47620 UEP Subang Jaya, Selangor

Account No.: 165-301-514-9 Bank Swift Code: UOVBMKYL

☐ OVERSEAS PAYMENTS BY WIRE TRANSFER (USD only)

Beneficiary: **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Address: 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Beneficiary's Bank: STANDARD CHARTERED BANK MALAYSIA BERHAD

Beneficiary's Bank Address: Level 18, Menara Standard Chartered, No.30 Jalan Sultan Ismail, 50250 Kuala Lumpur

Account No.: 312-170-024-235 Bank Swift Code: SCBLM-YK-XXXX

All wire transfer payments should include USD\$30.00 (overseas) and RM25.00 (local) for wire transfer processing fee. For GIRO, please include RM1.00 as bank charges. (Please fax the bank-in slip to +603 2181 1717 or email to training@iiam.com.my)

☐ CREDIT CARD

I hereby authorise **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA** to charge to my credit card. to the value of

RM _____ Card Type: ☐ VISA ☐ MASTER

Card Number:

Expiry Date: _____ Cardholder's Name _____

I understand that any amount drawn from my credit card will first be cleared with the credit card authorisation facility.

Signature (As per credit card) _____ Date _____

TERMS & CONDITIONS

FEE

- Fee is payable to "THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA". Please state your name, payment advice number, phone number and Workshop Code number at the back of the cheque/bank in slip. Admittance will only be permitted upon receipt of full payment
- The fee covers a copy of course material*, lunches, refreshment, and Certificate of Attendance.
- Full payment is to be made before the date of the course. Fee is inclusive of 8% SST.
- Walk-in delegates will only be allowed if full payment is made, subject to the availability of the seat.
- This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.

HUMAN RESOURCE DEVELOPMENT CORPORATION (HRDC) SBL KHAS CLAIM(S) [APPLICABLE TO HRDC SBL KHAS CLAIMABLE COURSE(S) ONLY]

- Claimants are fully responsible:
 - To provide IIA Malaysia with the HRDC grant approval notification (letter or email) minimum 7 working days before the commencement of the course(s).
 - To provide IIA Malaysia with Letter of Undertaking (LOU) for full settlement of the course fees if grant approval notification is received from HRDC prior to the commencement of the course(s).
 - To adhere to all terms and conditions set by HRDC (i.e., full attendance of the courses).
 - For timely completion and submission of all required HRDC documents as per their requirement.
 - To follow up and respond to any queries from HRDC and attain the approval of grant claim(s) within 60 days from the completion of the course(s). If no grant claim approval is attained within 60 days, claimants are responsible to arrange for an immediate full settlement of the course fee(s). Should a late approval is attained post the full settlement, IIA Malaysia will arrange for the reimbursement accordingly based on the approved grant claim.
- The HRDC Grant Approval Amount falls within the purview of HRDC. IIA Malaysia is obligated to adhere to the HRDC procedure and permissible cost matrix. In the event that the approved amount is less than the total training cost, the participant or attending corporate entity is required to cover the remaining balance.

CANCELLATION

- Upon registering, participant(s) are considered successfully enrolled in the course. Should participant(s) decide to cancel/transfer their registration, a cancellation/ transfer policy shall be applied as follows.
 - a) Written cancellations should be received by 14 working days before the workshop date to get the refund.
 - b) Written cancellations should be received by 7 working days before the workshop date to get a partial refund after deduction of 50% administrative charge. Unpaid registrations will also be liable for 50% administrative charge.
 - c) Written cancellations/no-show on the day of the workshop.
 - No refund will be entertained.
 - Unpaid registrations will also be liable to full payment of the registrations fee. Partial cancellation is not allowed.
 - d) You can substitute an alternate delegate(s) if you wish to avoid cancellation charges. Any differences in fees will be charged accordingly.

RESERVATION

- The Institute reserves the right to make changes to the venue, date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- The Institute reserves the right to utilize any recordings or photographs taken during the delivery of the course(s) for marketing and advertising purposes.
- The Institute is not responsible for the action, advice or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Certificates of Attendance will be issued an "E-certificate" via email. For this purpose, it is COMPULSORY to fill in the email address clearly. Certificate will only be given to participant who attended the session in full.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.

DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). The Institute of Internal Auditors Malaysia (IIA Malaysia) hereby inform you that your personal data will be processed, retained and used by IIA Malaysia in relation to this Workshop. Your personal data may also be retained and used by IIA Malaysia to market and promote other training programmes conducted by IIA Malaysia.

DISCLAIMER

The Institute of Internal Auditors Malaysia (IIA Malaysia) reserves the right to change the speaker(s), date(s) or to cancel workshop(s) should circumstances beyond its control arise. IIA Malaysia also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. IIA Malaysia is not responsible for any incidental cost of participants (i.e. return flights, accommodation and etc) due to changes or cancellation of course(s). Upon submitting the registration form, you are deemed to have read and accepted the terms and conditions.

* Subject to approval of the proprietor.

ENQUIRY & REGISTRATION

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