The Institute of
Internal Auditors
Malaysia

YOUR GOVERNANCE JOURNEY TRANSFORMED

10 IIA MALAYSIA CPD POINTS

HRDC CLAIMABLE UNDER THE SBL KHAS SCHEME

WEBINAR SERIES

OVERVIEW

Governance, Risk & Compliance (GRC) is becoming increasingly important across all industries / sectors, large or small, private or public Companies.

Governance deals with the complex set of relationships between an organization and its board of directors, management, shareholders and other stakeholders. Governance refers to the ethical management of an organization by its leaders in accordance with approved business plans and strategies.

Organisational Risk be it strategic or operational, must be identified, assessed, evaluated, monitored and reported to ensure that the organisation always minimizes its business risk exposure.

The importance of Compliance Management is critical in ensuring an organisation and its people comply to all internal policies, processes & procedures as well as external rules, law & regulatory requirements.

This program is designed to ensure that Senior Managers, Managers & Executives are immediately able to apply best practices, concepts & frameworks of GRC at the workplace. Through highly interactive, energetic and thought-provoking sessions, participants will indeed experience a transformation of their GRC Journey.

METHODOLOGY

The Approach

The use of relevant case studies, articles, scenarios and videos on GRC to reinforce the learning that will contribute towards operational excellence.

An interactive learning session with live Q&As, quizzes, discussions / sharing of knowledge and experience.

Facilitator-guided breakout activities designed to equip participants with better appreciation, understanding and application of GRC best practices.

KEY LEARNING OBJECTIVES

This program seeks to help you to:

- Conceptualize Governance, Risk & Compliance (GRC) in the context of an organisation.
- Appreciate and understand the importance of the relationship between shareholders, board & management.
- Identify key features of the Malaysian Code of Corporate Governance (MCCG) and apply it to all areas within the business.
- Understand how corporate governance can affect company creditworthiness.

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TOPICS

Day 1

Corporate Governance: What is it exactly?

- Corporate Governance background and foundation
- Principles of good Corporate Governance
- The relationship between Corporate Governance & long-term shareholder value
- Business & Governance
- Governance of an Organisation
- Consequence of weak corporate governance

Corporate Governance in Practice: Framework, Guidelines & Challenges

- Corporate Governance Framework
- The Malaysian Code of Corporate Governance (MCCG)
- Landmark case studies and lessons learnt on governance
- Challenges in Corporate Governance
- What is an employee's role in GRC?

Day 2

Corporate Governance in Practice: The Board & Board Committees

- Board and Directors roles and responsibilities
- Effective Board - composition and structure
- Board committees - functions and roles
- Board practices & procedures
- Fiduciary duties of directors
- Ethics, Integrity & Culture

Risk & Compliance

- Risk & Compliance frameworks and functions
- Internal Controls & Types of Controls
- Compliance Management System, Compliance Plan & Compliance Obligation
- Disclosure & Transparency - Conflict of Interest & how to avoid it?
- Disclosure & Transparency - Related Party Transaction (RPT) & reporting

ADMINISTRATIVE DETAILS

TARGET AUDIENCE	LEVEL II-IV
MEMBER'S FEE	RM1,200.00
NON-MEMBER'S FEE	RM1,400.00
	All Fees will be subject to 6% SST
DATE	21 & 22 November 2022
TIME	8:30 am – 1:00 pm
DELIVERY MODE	Virtual Platform
PROGRAMME CODE	WEB42
TRAINER	**Vaneesa Veerappan** ACMA
CPD POINTS	10

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WEBINAR SERIES

ABOUT THE TRAINER

VANEESA VEERAPPAN
ACMA

Vaneesa Veerapan is an Associate Member of the Chartered Institute of Management Accountant UK and has with her over 20 years of working experience in Governance, Risk, Compliance & Internal Audit.

Vaneesa spent a significant number of years with Malaysia Airlines as a Chartered Accountant then moved to explore her interest in the field of Risk & Policy Advisory. She contributed largely into developing several key corporate policies and framework across many of Malaysia Airline's key Global offices including United Kingdom, Italy, Australia & the Middle East. Vaneesa was awarded with the much-coveted MH Star Award by the Managing Director of Malaysia Airlines for the stellar contribution in the field of risk & policy advisory.

She also extended the remit of her experience and took on the role of an Internal Auditor, where she was involved in conducting corporate audits to ensure corporate objectives and strategies were achieved in compliance to corporate policies and procedures.

Vaneesa then moved on to Astro Malaysia where she was engaged as a Risk Management Practitioner and trainer. This role laid the foundation for her training career, in which her experience, drive and unbridled passion as a trainer were recognized and lauded by her peers and superiors when she was awarded the prestigious "Excellence in Training" award by the Human Resources division of Astro Malaysia.

Vaneesa is a well- recognized corporate trainer, specializing in the field of Governance, Risk, Compliance & Internal Audit. Her training credentials include HRDCorp certification, endorsed trainer of Basel Institute of Governance Switzerland, DCI Certified Colored Brain Trainer, Certified Neurolinguistic Practitioner (NLP), Certified Virtual LearnCaster & Certified Six Sigma Green Belt. She is an Associate Member of Malaysian Association of Professional Speakers (MAPS) and a member of Transparency International Malaysia (TIM).

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WEBINAR SERIES

Vaneesa is a faculty trainer for Malaysian Institute of Management (MIM), Malaysian Institute of Accountants (MIA) & The Institute of Internal Auditors Malaysia (IIAM).

She's been actively training both local and international participants from Saudi Arabia, Oman, Kenya, Bhutan & Singapore. In recognition of her contribution in this field, she was awarded Risk Practitioner and Certified Trainer under the category of Women Leadership by CMO Asia.

As a person, her affable qualities and excellent interpersonal skills have provided the platform for many successful relationships. A supremely balanced individual with a healthy sense of camaraderie. A true people person, which is clearly evident amongst the radiant smiles and enthusiasm in the faces of people she trains.

ENQUIRY & REGISTRATION
1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia
Tel: +603 2181 8008 ext 210/213/212 Fax: +603 2181 1717 Email: training@iiam.com.my Website: www.iiam.com.my
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COURSE DETAIL

Course Title

Course Code | Course Date(s)

DELEGATE 1

*Full Name (as per IC)

*Designation

*Mobile No. | *Email Address

☐ Member ☐ Non-Member "Membership No. (only applicable for members)"

Dietery Preferences ☐ Vegetarian ☐ Non-Vegetarian

DELEGATE 2

*Full Name (as per IC)

*Designation

*Mobile No. | *Email Address

☐ Member ☐ Non-Member "Membership No. (only applicable for members)"

Dietery Preferences ☐ Vegetarian ☐ Non-Vegetarian

DELEGATE 3

*Full Name (as per IC)

*Designation

*Mobile No. | *Email Address

☐ Member ☐ Non-Member "Membership No. (only applicable for members)"

Dietery Preferences ☐ Vegetarian ☐ Non-Vegetarian

CORPORATE DETAILS (only applicable for corporations)

☐ Corporate Member Corporate Membership No:

☐ Corporate Non-Member

CONTACT DETAILS

Organisation Name

Mailing Address

Contact Person | Designation

Telephone

Fax | Email Address

BILLING DETAILS

☐ please tick if billing details are the same as contact details.

Contact Person | Designation

Billing Address

Telephone | Fax

Email Address

Are you claiming under HRDF SBL Khas? ☐ Yes ☐ No If Yes, please fill in the form of Appendix A

For non-member, would you like to be contacted to know more about IIA Membership programme? ☐ Yes ☐ No

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PAYMENT DETAILS

Payment Details	Member Rate (per person) for KL-code related courses	Non-Member (per person)	6% SST	Total with SST
Fee (per pax) RM				
No. of pax				
Subtotal				

All registrations **MUST** be accompanied with full payment. Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the terms and conditions contained therein. (Please tick (✓) the chosen method)

☐ Enclosed is a cheque/bank draft no. _____ for the sum of RM _____ payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

☐ **LOCAL PAYMENTS BY CHEQUE / INTERBANK GIRO**
All payments should be crossed and made payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**
Bank Details: United Overseas Bank (M) Bhd. USJ Taipan Branch, No.7, Jalan USJ 10-1, USJ Taipan Triangle, 47620 UEP Subang Jaya, Selangor
Account No.: 165-301-514-9 Bank Swift Code: UOVBMYKL

☐ **OVERSEAS PAYMENTS BY WIRE TRANSFER (USD only)**
Beneficiary: **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**
Address: 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450 Kuala Lumpur, Malaysia
Beneficiary's Bank: STANDARD CHARTERED BANK MALAYSIA BERHAD
Beneficiary's Bank Address: Level 18, Menara Standard Chartered, No.30 Jalan Sultan Ismail, 50250 Kuala Lumpur
Account No.: 312-170-024-235 Bank Swift Code: SCBLM-YK-XXXX

All wire transfer payments should include USD$30.00 (overseas) and RM25.00 (local) for wire transfer processing fee. For GIRO, please include RM1.00 as bank charges. *(Please fax the bank-in slip to +603 2181 1717 or email to training@iiam.com.my)*

☐ **CREDIT CARD**
I hereby authorise **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA** to charge to my credit card. to the value of

RM _____ Card Type: ☐ VISA ☐ MASTER

Card Number: ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

Expiry Date: _____ Cardholder's Name _____

I understand that any amount drawn from my credit card will first be cleared with the credit card authorisation facility.

Signature (As per credit card) _____ Date _____

TERMS & CONDITIONS

FEE
- Fee is payable to "THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA". Please state your name, payment advice number, phone number and Workshop Code number at the back of the cheque/bank-in slip. Admittance will only be permitted upon receipt of full payment
- The fee covers the hard copy course material, lunches, refreshment and Certificate of Attendance.
- Full payment is to be made before the date of the course. Fee is subject to 6% SST.
- Walk-in delegates will only be allowed if full payment is made, subject to the availability of the seat.

CANCELLATION
- Upon registering, participant(s) are considered successfully enrolled in the course. Should participant(s) decide to cancel/transfer their registration, a cancellation/transfer policy shall be applied as follows.
  a) Written cancellations should be received by 14 working days before the workshop date to get the refund.
  b) Written cancellations should be received by 7 working days before the workshop date to get a partial refund after deduction of 50% administrative charge. Unpaid registrations will also be liable for 50% administrative charge.
  c) Written cancellations/no-show on the day of the workshop.
     - No refund will be entertained.
     - Unpaid registrations will also be liable to full payment of the registrations fee.
     - Partial cancellation is not allowed.
  d) You can substitute an alternate delegate(s) if you wish to avoid cancellation charges. Any differences in fees will be charged accordingly.

RESERVATION
- The Institute reserves the right to make changes to the venue, date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- The Institute is not responsible for the action, advise or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.
- Certificates of Attendance will be issued an "E-certificate" via email. For this purpose, it is COMPULSORY to fill in the email address clearly. Certificate will only be given to participant who attended the session in full.

DATA PROTECTION
Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). The Institute of Internal Auditors Malaysia (IIA Malaysia) hereby inform you that your personal data will be processed, retained and used by IIA Malaysia in relation to this Workshop. Your personal data may also be retained and used by IIA Malaysia to market and promote other training programmes conducted by IIA Malaysia.

DISCLAIMER
The Institute of Internal Auditors Malaysia (IIA Malaysia) reserves the right to change the speaker(s), date(s) or to cancel the Workshop should circumstances beyond its control arise. IIA Malaysia also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.

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APPENDIX A – HRDF SBL KHAS CLAIM

DELEGATE 1

Full Name (as per IC)

NRIC

Citizenship

Gender

Race

DELEGATE 2

Full Name (as per IC)

NRIC

Citizenship

Gender

Race

DELEGATE 3

Full Name (as per IC)

NRIC

Citizenship

Gender

Race

** *Invoice will only be produced upon approval of grant. Should the amount approved be lesser than the total cost fee, the balance will be invoice to the corporation/individual.*

DISCLAIMER: For organisations claiming from HRDC under SBL-Khas scheme, please note that in the event application of grants or claims made through HRDC are unsuccessful, the registering organisation will be liable to make full payment for the course fees. To secure your registration, kindly share the approval of grant from HRDC or provide a Letter of Undertaking (LoU) to the IIA Malaysia Training Team before formal confirmation can be sent from the IIA Malaysia Training Team for the respective training sessions.