

# CONTRACT & PROCUREMENT FRAUD

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## OVERVIEW

The rise in contract management and the outsourcing of goods and services has created an increase in procurement fraud, which can occur at any stage of the contracting and procurement process. Organizations can be defrauded through collusion among bidders, between employees and contractors, and by sole procurement employees. Also, being a high-risk function that involves bribery and corruption, the controls and monitoring mechanism placed here should also adhere to the Ministerial guidelines on Adequate Procedures which are in line with Section 17A (5) of the Malaysian Anti-Corruption Commission (Amendment) Act 2018.

Through this session, participants would be made aware of the vulnerabilities and risks associated with fraud / corruption schemes throughout the procurement lifecycle and major risk areas associated with purchasing / procurement and contract functions. The facilitator will also introduce mechanisms for prevention, strategies for detection and response applicable to the current business environment.

## OUTLINE

### SESSION 1

- The procurement processes.
- Elements of bribery and corruption with collusion

### SESSION 2

- Third-party / vendor management
- Prevention and Investigation of Procurement Fraud

## ADMINISTRATIVE DETAILS

<b>TARGET AUDIENCE</b>	LEVEL II-IV
<b>MEMBER'S FEE</b>	RM850.00
<b>NON-MEMBER'S FEE</b>	RM950.00
	<i>All Fees will be subject to 6% SST</i>
<b>DATE</b>	13 & 14 October 2021
<b>TIME</b>	8:30 am - 1:00 pm
<b>DELIVERY MODE</b>	Virtual Platform
<b>PROGRAMME CODE</b>	WEB 52
<b>TRAINER</b>	<b>Raymon Ram</b>
<b>CPD POINTS</b>	10



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## ABOUT THE TRAINER

### RAYMON RAM

Raymon Ram is an advocate against economic crime, having published numerous articles and case analyses on the subject matter. He is a Certified Fraud Examiner (CFE), Certified Anti-Money Laundering Specialist (CAMS) with a Master's degree in Economic Crime Management, Bachelor's degree in Psychology (HONS) and Certificate in Corporate Governance by Basel Institute, Switzerland.

He has led teams to complete corporate fraud investigations/asset recovery exercises and facilitated various anti-fraud courses for the local law enforcement agencies and private sector entities. He had also assisted the National Audit Department, Malaysia to restructure the Audit Investigation Guidelines for state and national level auditors.

Being formerly attached to a firm which deals with Corporate Recovery and Project Rehabilitation, he is the Founder / Managing Principal at Graymatter Forensic Advisory Sdn. Bhd., a solution-based training and advisory specializing in Financial Forensics and Fraud Risk Management.

As a Certified Trainer under the Human Resource Development Fund (HRDF), Raymon is also an appointed trainer for the Securities Industry Development Corporation (SIDC) and frequently facilitates programs related to fraud, bribery and corruption, market misconduct and anti-money laundering/ counter financing of terrorism (AML/CFT) for participating organizations under the Capital Market.

He also holds the position of Secretary General at Transparency International Malaysia (TI-M) and Assist. Secretary General at the Malaysian Association of Certified Fraud Examiners (MACFE).



**ENQUIRY & REGISTRATION**

1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia  
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**COURSE DETAIL**

Course Title

Course Code

Course Date(s)

**DELEGATE 1**

\*Full Name (as per IC)

\*Designation

\*Mobile No.

\*Email Address

☐ Member

☐ Non-Member

“Membership No. (only applicable for members)”

**DELEGATE 2**

\*Full Name (as per IC)

\*Designation

\*Mobile No.

\*Email Address

☐ Member

☐ Non-Member

“Membership No. (only applicable for members)”

**DELEGATE 3**

\*Full Name (as per IC)

\*Designation

\*Mobile No.

\*Email Address

☐ Member

☐ Non-Member

“Membership No. (only applicable for members)”

**CORPORATE DETAILS** (only applicable for corporations)

☐ Corporate Member

Corporate Membership No: \_\_\_\_\_

☐ Corporate Non-Member

**CONTACT DETAILS**

Organisation Name

Mailing Address

Contact Person

Designation

Telephone

Fax

Email Address

**BILLING DETAILS**

☐ please tick if billing details are the same as contact details.

Contact Person

Designation

Billing Address

Telephone

Fax

Email Address

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## PAYMENT DETAILS

Payment Details	Member Rate (per person) for WEB-code related courses	Non-Member (per person)	6% SST	Total with SST
Fee (per pax) RM				
No. of pax				
Subtotal				

All registrations **MUST** be accompanied with full payment. Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the terms and conditions contained therein. (Please tick (✓) the chosen method)

### ☐ LOCAL PAYMENTS BY CHEQUE / INTERBANK GIRO

All payments should be crossed and made payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Bank Details: United Overseas Bank (M) Bhd. USJ Taipan Branch, No.7, Jalan USJ 10-1, USJ Taipan Triangle, 47620 UEP Subang Jaya, Selangor

Account No.: 165-301-514-9 Bank Swift Code: UOVBMKYL

### ☐ OVERSEAS PAYMENTS BY WIRE TRANSFER (USD only)

Beneficiary: **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Address: 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Beneficiary's Bank: STANDARD CHARTERED BANK MALAYSIA BERHAD

Beneficiary's Bank Address: Level 18, Menara Standard Chartered, No.30 Jalan Sultan Ismail, 50250 Kuala Lumpur

Account No.: 312-170-024-235 Bank Swift Code: SCBLM-YK-XXXX

All wire transfer payments should include USD\$30.00 (overseas) and RM25.00 (local) for wire transfer processing fee. For GIRO, please include RM1.00 as bank charges. (Please fax the bank-in slip to +603 2181 1717 or email to training@iiam.com.my)

### ☐ CREDIT CARD

I hereby authorise **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA** to charge to my credit card. to the value of

RM \_\_\_\_\_ Card Type: ☐ VISA ☐ MASTER

Card Number:

Expiry Date: \_\_\_\_\_ Cardholder's Name \_\_\_\_\_

I understand that any amount drawn from my credit card will first be cleared with the credit card authorisation facility.

Signature (As per credit card) \_\_\_\_\_ Date \_\_\_\_\_

## TERMS & CONDITIONS

### FEE

- Fee is payable to "THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA". Please state your name, payment advice number, phone number and Virtual Training Code number at the back of the cheque/bank-in slip. Admittance will only be permitted upon receipt of full payment
- The fee covers the soft copy course material\* and Certificate of Attendance.
- Full payment is to be made before the date of the course. Fee is subject to 6% SST.
- Last minute registration and admittance will only be allowed if full payment is made, subject to the availability of the seat.

### CANCELLATION

- Upon registering, participant(s) are considered successfully enrolled in the course. Should participant(s) decide to cancel/transfer their registration, a cancellation/transfer policy shall be applied as follows.
  - a) Written cancellations should be received by 14 working days before the Virtual Training date to get the refund.
  - b) Written cancellations should be received by 7 working days before the Virtual Training date to get a partial refund after deduction of 50% administrative charge. Unpaid registrations will also be liable for 50% administrative charge.
  - c) Written cancellations/no-show on the day of the Virtual Training.
    - No refund will be entertained.
    - Unpaid registrations will also be liable to full payment of the registrations fee.
    - Partial cancellation is not allowed.
  - d) You can substitute an alternate delegate(s) if you wish to avoid cancellation charges. Any differences in fees will be charged accordingly.

### RESERVATION

- The Institute reserves the right to make changes to the date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- The Institute is not responsible for the action, advice or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.
- Certificates of Attendance will be issued an "E-certificate" via email. For this purpose, it is COMPULSORY to fill in the email address clearly. Certificate will only be given to participant who attended the session in full.

### DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). The Institute of Internal Auditors Malaysia (IIA Malaysia) hereby inform you that your personal data will be processed, retained and used by IIA Malaysia in relation to this Virtual Training. Your personal data may also be retained and used by IIA Malaysia to market and promote other training programmes conducted by IIA Malaysia.

### DISCLAIMER

The Institute of Internal Auditors Malaysia (IIA Malaysia) reserves the right to change the speaker(s), date(s) or to cancel the Virtual Training should circumstances beyond its control arise. IIA Malaysia also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.

\* Subject to approval of the proprietor.