



NOTICE OF ANNUAL GENERAL MEETING
[Registration No. 199401024059 (309740-D)]
Company Limited By Guarantee
Incorporated in Malaysia

THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA

Notice is hereby given that the Twenty-Sixth (26th) Annual General Meeting of The Institute of Internal Auditors Malaysia will be conducted fully virtual through an Online Meeting Platform at Level 26, Menara Maxis, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia hosted virtually at <https://conveneagm.com/my/iiamagm> provided by Azeus Convene Malaysia Sdn Bhd [Registration No. 201601013112 (1184043-M)] in Malaysia on Saturday, 4 September 2021 at 10:00 a.m. to transact the following business:-

ORDINARY BUSINESS:-

1. To receive the Audited Financial Statements for the financial year ended 31 December 2020 of the Institute together with the Governors' and Auditors' Report thereon.
2. To elect members to the Board of Governors:-
 - a. The Governors who retire and are eligible for re-election pursuant to the Institute's Constitution are:-
 - Affeiz Bin Abdul Razak
 - Chong Kah Sing
 - Dominic Chegne How Kooi

Affeiz Bin Abdul Razak, Chong Kah Sing and Dominic Chegne How Kooi have offered themselves for re-election.
 - b. Elect new members to the Board of Governors for the year 2021/2022 subject to the approval of the Registrar of Companies.
3. To re-appoint Messrs UHY as Auditors of the Institute and to authorise the Board of Governors to fix their remuneration.
4. To transact any other business for which due notice has been given in accordance with the Companies Act 2016 and the Institute's Constitution.

By Order of the Board
WONG WAI FOONG (MAICSA 7001358)
(SSM PC NO. 202008001472)
WONG PEIR CHYUN (MAICSA 7018710)
(SSM PC NO. 202008001742)
Company Secretaries

Kuala Lumpur

13 August 2021

NOTES:-

1. **IMPORTANT NOTICE**

Members are to attend, pose questions to the Board via submission of typed texts and vote (collectively, "participate") remotely at this Annual General Meeting ("AGM") virtually by facilities provided by Azeus Convene Malaysia Sdn Bhd [Registration No. 201601013112 (1184043-M)] via a link to be provided to the members.

Please read these Notes carefully and follow the procedures in the Administrative Guide for the AGM in order to participate remotely.

2. *Only Fellow Members and Professional Members of the Institute are entitled to vote at the Annual General Meeting. Associate Members, Audit Committee Members, Honorary Members, Student Members and Nominees of Corporate Members may attend the meeting but shall not have voting rights.*

3. *Any member/members wishing to bring before the Annual General Meeting of the Institute any business other than the ordinary shall give notice in writing thereof in accordance with Section 323 of the Companies Act 2016.*

4. **Audited Financial Statements for the financial year ended 31 December 2020**

The Audited Financial Statements in Agenda 1 is meant for discussion only as the approval of the members is not required pursuant to the provisions of Sections 248(2) and 340(1) of the Companies Act 2016. Hence, this Agenda is not put forward for voting by members.

5. **Retirement of Alan Chang Kong Chong**

Alan Chang Kong Chong who retires and has served a maximum of three (3) consecutive terms and is not eligible for re-election pursuant to the Institute's Constitution. Hence, he will retire at the conclusion of this 26th AGM.