



Job Title: Quality Assurance & Improvement Program (*Quality management standards / QAIP / Quality Assurance Review ('QAR')*)

Location: Cahya Mata Sarawak HQ, Kuching, Sarawak

Department: Group Internal Audit

Reports To: Chief Internal Auditor

Type: Full-time

Job Summary:

The primary purpose of the role is to support the Group Internal Audit in conducting independent and objective evaluations of the Group's internal controls, risk management and governance

Key Responsibilities:

- Develop & maintain the Internal Audit Manual to ensure alignment with IIA GIAS & Group policies
- Develop & implement QAIP, including audit file reviews, quality assessments, reporting, and follow-up
- Manage & administer AMS, ensuring proper documentation control, system configuration, user support & effective adoption

Qualifications:

- Bachelor's Degree in any field.
- 5-7 years of experience in internal/external audit, including quality assurance or compliance reviews
- Strong understanding of IIA GIAS, audit methodologies & quality assessment frameworks (QAIP/EQA)
- Experience in evaluating audit documentation, procedures & outcomes for consistency and effectiveness
- Skilled in implementing, administering & maintaining AMS
- Certifications (e.g. CIA, IIA Quality Assessor) & membership in professional bodies (e.g. IIA) are an added advantage
- Knowledge of ISO 9001 quality systems is desirable