



The Institute of
Internal Auditors
Malaysia

IIAM
PUBLIC
SERIES

2024

ESG AUDITING TECHNIQUES: PROVIDING ASSURANCE ON THE SUSTAINABILITY STATEMENT OR REPORT

PROGRAM OVERVIEW

Bursa Malaysia's Main Market Listing Requirements issued an enhanced Sustainability Reporting Framework on 26 September 2022 which requires a Listed Issuer (PLC) to report on 11 mandatory common material sustainability matters and indicators that affect the Group's economic, environmental and social elements. Commencing year ended 31 December 2023, the Sustainability Statement or Report of Listed Issuers must include a statement on whether the Sustainability Statement has been assured; i.e. the Statement of Assurance.

The Sustainability Reporting Guide issued by Bursa Malaysia highlights that the Statement of Assurance on the sustainability/ESG disclosures provides a method whereby the organisation can demonstrate the credibility of its sustainability disclosures. Such assurance builds both investor and industry confidence that the information disclosed is reliable and improves transparency. Internal assurance on the Sustainability Statement or Report may be provided by the internal audit function through ESG auditing techniques.



This program will use practical case examples to walk internal auditors through the process of determining the scope and coverage of sample assurance assignments through workshops and applying relevant audit procedures to assist in providing sustainability assurance.

OBJECTIVES

The program seeks to help participants to:

- Be familiar with and understand the Bursa Malaysia Main Market Listing Requirements on the enhanced sustainability reporting framework issued in 2022 and MCGG 2021 updates on corporate sustainability disclosures



- Be aware of and understand the mandatory disclosures of common sustainability matters and indicators in the sustainability statement/report
- Establish criteria and determine the scope and coverage for the assurance assignment
- Ascertain and apply the appropriate internal audit procedures and techniques on the ESG/sustainability disclosures in scope based on practical case examples
- Develop and present the Sustainability Statement of Assurance

OUTLINE

Session 1

- Bursa Malaysia Listing Requirements on the enhanced sustainability framework
- Practice Note 9 on Sustainability Reporting
- CCG 2021 related updates on sustainability
- Sustainability governance structure and framework

Session 2

- Overview of Sustainability Reporting Guide
- Overview of Toolkits for reporting:
 - Governance
 - Management Approach
 - Materiality Assessment
 - Stakeholder Engagement
 - Stakeholder Prioritisation matrix
 - Materiality matrix

Session 3

- Identify the common material sustainability matters specific to the organisation
- Establish criteria and determine scope and coverage of the sustainability assurance assignment : working on practical case examples
- Develop the audit program to evaluate the ESG/ sustainability process in scope: working on practical case examples



Session 4

- Applying audit techniques on selected common material sustainability matters and disclosures: working on practical case examples
- Developing and presenting the Sustainability Statement of Assurance: working on practical case examples



ABOUT THE TRAINER

REINUSHINI CHANDRASEGARAM

FCCA, CIA, CeIO, MBA(UK), CAMCO, CMIIA

Reinushini Chandrasegaram FCCA, CIA, CeIO, MBA(UK), CAMCO, CMIIA is the CEO and Principal Consultant of RC Compliance Consultancy, a boutique compliance advisory firm with international reach. She is Chair – Professional Development, Malaysian Alliance of Corporate Directors (MACD, Technical Committee Member of the ESG Exchange and Policy Committee Member of Global Network of Director Institutes (GNDI).

She consults with major organisations to develop and implement integrated compliance programs and frameworks to mitigate Corporate Liability (Section 17A MACC Act [Amendment] 2018), and to establish ISO 37001:2016 ABMS, providing advisory on corruption risk management (CRM), organizational anti-corruption plan (OACP). She provides ESG assurance on the sustainability statements, corporate governance, training and awareness programs. Reinushini held leadership roles in Business Integrity & Compliance as Compliance Officer and Advisor in a European multinational (MNC) and in Internal Audit in conglomerates. She has over 20 years' professional experience in corporate governance, business integrity & anti-corruption compliance, corruption risk management, anti-money laundering, internal auditing, workplace whistleblowing and fraud investigations, international sanctions, human rights and 3rd party due diligence.

Reinushini is a Chartered Certified Accountant and FCCA (Fellow of the Association of Chartered Certified Accountants), Certified Integrity Officer (CeIO), Certified Internal Auditor (CIA), Certified Anti-Money Laundering & Counter Financing of Terrorism Compliance Officer (CAMCO) and holds an MBA from the University of Leicester, UK.

Reinushini speaks at national and international professional forums and conferences and frequently facilitates programs for Directors, C-suite and Senior Management of commercial organisations. She is a TRACE International Faculty member (USA), certified in ISO 37001: 2016 ABMS and alumni of International Anti-Corruption Academy (IACA), Austria.

Reinushini is a certified sustainability assurance practitioner and is certified to provide ESG assurance on sustainability statements and reports.



ADMINISTRATIVE DETAILS

| | |
|-------------------------|---|
| TARGET AUDIENCE | LEVEL II-IV |
| MEMBER'S FEE | RM2,916.00 <i>Fee is inclusive of 8% SST</i> |
| NON-MEMBER'S FEE | RM3,348.00 <i>Fee is inclusive of 8% SST</i> |
| EARLY BIRD FEE | 10% discount for registration received one (1) month prior to respective workshop dates |
| DATE | 5 & 6 June 2024 |
| TIME | 9:00 am – 5:00 pm <i>(Registration on Day 1 at 8:30am)</i> |
| DELIVERY MODE | Physical Class |
| LOCATION | KUALA LUMPUR |
| PROGRAMME CODE | 2024/KL22 |
| TRAINER | Reinushini Chandrasegaram |
| CPD POINTS | 16 |

Disclaimer

This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.

Are you claiming under HRDC SBL Khas?

Yes No

COURSE DETAILS

Course Title 2024 ESG Auditing Techniques: Providing Assurance on the Sustainability Statement or Report

Course Code 2024/KL22 Course Date(s) 5 & 6 June 2024

DELEGATE 1

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender Male Female Race _____

Mobile No. _____ Email Address _____

Member Non-Member Membership No. (only applicable for members) _____

Dietary Preferences Vegetarian Non-Vegetarian

DELEGATE 2

Full Name (as per IC) _____

Designation _____

NRIC _____ Gender Male Female Race _____

Mobile No. _____ Email Address _____

Member Non-Member Membership No. (only applicable for members) _____

Dietary Preferences Vegetarian Non-Vegetarian

If you are sending more than 2 delegates, kindly send the delegates details in an Excel File format.

CORPORATE DETAILS (only applicable for corporations)

Corporate Member Corporate Membership No: _____

Corporate Non-Member

CONTACT DETAILS

Organisation Name _____ Company Registration No. _____

Mailing Address _____

Contact Person _____ Designation _____

Telephone _____

Fax _____ Email Address _____

BILLING DETAILS

please tick if billing details are the same as contact details.

Contact Person _____ Designation _____

Billing Address _____

Telephone _____ Fax _____

Email Address _____

For non-member, would you like to be contacted to know more about IIA Membership programme? Yes No

ENQUIRY & REGISTRATION

1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia
Tel: +603 2181 8008 ext 210/211/212/213 Fax: +603 2181 1717 Email: training@iiam.com.my Website: www.iiam.com.my

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PAYMENT DETAILS

| Payment Details | Member Rate (per person) for KL-code related courses | Non-Member (per person) | 8% SST | Total with SST |
|------------------|--|-------------------------|--------|----------------|
| Fee (per pax) RM | | | | |
| No. of pax | | | | |
| Subtotal | | | | |

All registrations **MUST** be accompanied with full payment. Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the terms and conditions contained therein. (Please tick (✓) the chosen method)

Enclosed is a cheque/bank draft no. _____ for the sum of RM _____ payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

LOCAL PAYMENTS BY CHEQUE / INTERBANK GIRO

All payments should be crossed and made payable to **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Bank Details: United Overseas Bank (M) Bhd. USJ Taipan Branch, No.7, Jalan USJ 10-1, USJ Taipan Triangle, 47620 UEP Subang Jaya, Selangor
Account No.: 165-301-514-9 Bank Swift Code: UOVBMKML

OVERSEAS PAYMENTS BY WIRE TRANSFER (USD only)

Beneficiary: **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA**

Address: 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Beneficiary's Bank: STANDARD CHARTERED BANK MALAYSIA BERHAD

Beneficiary's Bank Address: Level 18, Menara Standard Chartered, No.30 Jalan Sultan Ismail, 50250 Kuala Lumpur

Account No.: 312-170-024-235 Bank Swift Code: SCBLM-YK-XXXX

All wire transfer payments should include USD\$30.00 (overseas) and RM25.00 (local) for wire transfer processing fee. For GIRO, please include RM1.00 as bank charges. (Please fax the bank-in slip to +603 2181 1717 or email to training@iiam.com.my)

CREDIT CARD

I hereby authorise **THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA** to charge to my credit card. to the value of

RM _____ Card Type: VISA MASTER

Card Number:

Expiry Date: _____ Cardholder's Name _____

I understand that any amount drawn from my credit card will first be cleared with the credit card authorisation facility.

Signature (As per credit card) _____ Date _____

TERMS & CONDITIONS

FEE

- Fee is payable to "THE INSTITUTE OF INTERNAL AUDITORS MALAYSIA". Please state your name, payment advice number, phone number and Workshop Code number at the back of the cheque/bank-in slip. Admittance will only be permitted upon receipt of full payment
- The fee covers a copy of course material*, lunches, refreshment, and Certificate of Attendance.
- Full payment is to be made before the date of the course. Fee is inclusive of 8% SST.
- Walk-in delegates will only be allowed if full payment is made, subject to the availability of the seat.
- This course has been planned as a classroom training session. In the event that the training session is converted to virtual format, a rebate of RM300 will be given for each participant. T&C apply.

HUMAN RESOURCE DEVELOPMENT CORPORATION (HRDC) SBL KHAS CLAIM(S) [APPLICABLE TO HRDC SBL KHAS CLAIMABLE COURSE(S) ONLY]

- Claimants are fully responsible:
 - To provide IIA Malaysia with the HRDC grant approval notification (letter or email) minimum 7 working days before the commencement of the course(s).
 - To provide IIA Malaysia with Letter of Undertaking (LOU) for full settlement of the course fees if grant approval notification is received from HRDC prior to the commencement of the course(s).
 - To adhere to all terms and conditions set by HRDC (i.e., full attendance of the courses).
 - For timely completion and submission of all required HRDC documents as per their requirement.
 - To follow up and respond to any queries from HRDC and attain the approval of grant claim(s) within 60 days from the completion of the course(s). If no grant claim approval is attained within 60 days, claimants are responsible to arrange for an immediate full settlement of the course fees(s). Should a late approval is attained post the full settlement, IIA Malaysia will arrange for the reimbursement accordingly based on the approved grant claim.
 - The HRDC Grant Approval Amount falls within the purview of HRDC. IIA Malaysia is obligated to adhere to the HRDC procedure and permissible cost matrix. In the event that the approved amount is less than the total training cost, the participant or attending corporate entity is required to cover the remaining balance.

CANCELLATION

- Upon registering, participant(s) are considered successfully enrolled in the course. Should participant(s) decide to cancel/transfer their registration, a cancellation/ transfer policy shall be applied as follows.
 - Written cancellations should be received by 14 working days before the workshop date to get the refund.
 - Written cancellations should be received by 7 working days before the workshop date to get a partial refund after deduction of 50% administrative charge. Unpaid registrations will also be liable for 50% administrative charge.
 - Written cancellations/no-show on the day of the workshop.
 - No refund will be entertained.
 - Unpaid registrations will also be liable to full payment of the registrations fee. Partial cancellation is not allowed.
 - You can substitute an alternate delegate(s) if you wish to avoid cancellation charges. Any differences in fees will be charged accordingly.

RESERVATION

- The Institute reserves the right to make changes to the venue, date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- The Institute reserves the right to utilize any recordings or photographs taken during the delivery of the course(s) for marketing and advertising purposes.
- The Institute is not responsible for the action, advice or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Certificates of Attendance will be issued an "E-certificate" via email. For this purpose, it is COMPULSORY to fill in the email address clearly. Certificate will only be given to participant who attended the session in full.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.

DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). The Institute of Internal Auditors Malaysia (IIA Malaysia) hereby inform you that your personal data will be processed, retained and used by IIA Malaysia in relation to this Workshop. Your personal data may also be retained and used by IIA Malaysia to market and promote other training programmes conducted by IIA Malaysia.

DISCLAIMER

The Institute of Internal Auditors Malaysia (IIA Malaysia) reserves the right to change the speaker(s), date(s) or to cancel workshop(s) should circumstances beyond its control arise. IIA Malaysia also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. IIA Malaysia is not responsible for any incidental cost of participants (i.e. return flights, accommodation and etc) due to changes or cancellation of course(s). Upon submitting the registration form, you are deemed to have read and accepted the terms and conditions.

* Subject to approval of the proprietor.

ENQUIRY & REGISTRATION

1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105 Jalan Ampang, 50450, Kuala Lumpur, Malaysia
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