



The Institute of Internal Auditors

Malaysia

(Incorporated under Companies Act 2016, Limited by Guarantee)

28TH ANNUAL GENERAL MEETING 2023/2024 Board of Governors Nomination Form

1. Candidate Information		
Name:		Membership No.:
<input type="checkbox"/> Professional Member	<input type="checkbox"/> Fellow Member	Date Joined:
<input type="checkbox"/> CIA	<input type="checkbox"/> CCSA	<input type="checkbox"/> CGAP
<input type="checkbox"/> CFSA	<input type="checkbox"/> CRMA	<input type="checkbox"/> QIAL
<input type="checkbox"/> Other Professional Qualifications : _____		
Job Title:		Employer:
Position Held Since:		Number of Years of Internal Audit Experience:
Practical or Relevant Experience:		
2. IIA History		
Current IIA Positions held:		
Local Level:		
International Level:		
Past IIA Positions held:		
Local Level:		Year:
International Level:		Year:
3. Other Activities		
Positions held in other professional organisation which are beneficial to the nomination:		
Name of Association/Organisation:		
Position and Year:		
Other relevant activities (speaker, instructor, author):		
4. Please tell us why you should be selected		(Separate sheets could be used if there is space constraint)
5. Nominators Indemnity		
We, the name and Membership No.* below, wish to nominate the person named in Section 1 above to be a member of the Board of Governors at the coming Annual General Meeting.		
Proposed By:	Membership No.:	Signature:
Seconded By:	Membership No.:	Signature:
6. Candidate Indemnity		
I _____, Membership No. _____ accept the above nomination and confirm that I shall be willing to serve if elected.		
CANDIDATE SIGNATURE:		FOR OFFICE USE ONLY:
Signature:		Signature:
Date Accepted: _____		Date Received: _____

* The Nominator (Proposer and Seconder) must be a member of IIAM as of 31st May 2023.

Notes

A. Criteria for Nomination.

- i. Nominee MUST be a Professional / Fellow member of IIAM as of 31st May 2023;

Preferably ;

- i. served in sub-committee of IIAM for minimum 1 year.
- ii. a CIA/CRMA/CCSA/CGAP/CFSA/QIAL or equivalent professional qualification.
- iii. An existing/ former Chief Audit Executive / Head of Internal Audit or holding / has held senior management position in private or public sector.
- iv. Desired competencies:
 - Strategic thinking and local perspective;
 - Leadership capabilities;
 - Business acumen (e.g. financial expertise, risk management, advocacy, governance, information technology);
 - Fiduciary responsibility (e.g., put The IIAM first); and
 - Excellent written and verbal communication skills.

B. General Requirements.

- i. In order to serve, you **must**:
 - Be able to commit time (see details below)
 - Agree to comply with the IIAM's Anti-bribery and Corruption Framework for the following:
 - Due diligence process which includes the authorisation of credit/trade check, DCHEQS checks on me and where applicable, with CTOS to be conducted by The IIAM.
 - Completion and declaration of the IIAM Declaration Form (Please refer to the link below for details of the framework).

[IIA Malaysia Anti-Bribery & Corruption Policy](#)

C. Time Commitment.

- i. The Board of Governors shall have at least six (6) regularly scheduled meetings in each financial year, or more frequently as circumstances dictate.
- ii. Governors would also need to serve in The IIAM's sub-committee(s), where each sub-committee may meet at least three (3) times a year, or more frequently as circumstances dictate.
- iii. Attendance is encouraged at seminars/conferences in support of IIAM activities.
- iv. Tenure: As per IIAM's Constitution, the Governors elected by members shall hold office for a maximum of three (3) consecutive terms (each term is 3 years) on the Board, at the end of which period, the Governors concerned shall retire from the Board.

D. Completion of the Nomination Form

- i. Sections 1, 5, and 6 must be completed in full.
- ii. Additional information in 2, 3, and 4 will help in evaluating experience and expertise.

This form is to be returned to attention to : **The Nomination and Remuneration Committee**

Email : honorarysecretary@iiam.com.my

Address : 1-17-07, Menara Bangkok Bank, Berjaya Central Park, 105, Jalan Ampang,
50450 WP Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur

The completed form shall be received by the Secretariat either via hardcopy or electronically by **5PM on Thursday, 8th June 2023.**